

AGENDA – CITY OF MINNEOTA
Council Meeting
Monday, January 13, 2025 – 6:30 p.m.

***Pledge of Allegiance**

- 1)** Call to Order
- 2)** Call for Agenda Additions
- 3)** Adopt Agenda
- 4)** Approve Minutes Regular Meeting 9 Dec 2024
- 5)** Reports and Updates
 - a) Police Report
 - b) City of Minneota CDs & Bank Accounts
 - c) YTD Budget
 - d) Administrator Report
 - e) [Rehabilitation Loans Program update](#)
 - f) [Library Minutes](#)
- 6)** Approve Disbursements
 - a) Check Register Summary
 - b) Payroll Register Summary
- 7)** Concerned Citizens
- 8)** Resolutions & Ordinances for Approval
 - a) [Ordinance 25-01 to Establish Water, Sewer & Garbage rates for 2025](#)
 - b) [Resolution for Annual Council Designations and Appointments](#)
- 9)** For Approvals
 - a) [Gambling Permit: St. Edwards](#)
 - b) [Stop Sign Request from anonymous citizen](#)
 - c) [Council oaths of office \(hard copy only\)](#)
 - d) [Mayor only: Sign E. Lyon Street Easements \(hard copy only, wet sigs required\)](#)

Adjournment

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, DECEMBER 09, 2024, AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas

STAFF PRESENT: Robert Vidoloff

OTHERS PRESENT: Chris Swoboda, Matt Boettger, Chesney Guetter, Dick and Dianne Menken, Austin Thompson, Riley Rinehart, Scott Monson, John Engels, Steven Louwagie

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order @ 630 PM.

ITEM 2: CALL FOR AGENDA ADDITIONS

The City Administrator asked that the PFA Loan documents for Clean Water and Drinking Water be added.

ITEM 3: ADOPT AGENDA

Gillund motioned, seconded by Rodas to adopt the agenda with the addition as listed above.
MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. Reisdorfer motioned, seconded by Rodas to approve the October Council meeting minutes.
MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports: (5a) – Police report; (5b) - Financial Report; (5c) – Y-T-D Budget (5d) – Administrator Report.

ITEM 6: EXPENSES & DISBURSEMENTS

Koppien motioned, seconded by Reisdorfer, to approve the payment the check register and payroll register.
MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

Lyon County Sheriff Deputy, Steven Louwagie answered questions and presented options for Law Enforcement Coverage to the City. He emphasized that Sheriff's department can enforce City Ordinances such as dog at large or stray cat problems. He also emphasized the Department can learn from the City Ordinance books and enforce parking violations, snow removal violations, and is ready to support School events and Bug Days. He also shared that if the Sheriff's department is chosen to provide Law Enforcement coverage, that the Sheriff's department would need to hire additional deputies, and that process takes a few months to execute. Additionally, Scott Monson, Minneota School Superintendent expressed that having a School Resource Officer has been a welcome addition and valuable resource to the school, teachers and staff. Finally, Mrs Dianne and Dick Menken had questions for the County Property Assessor on the methodology of the increase in their property tax which they estimated to have increased by over 25% in the last year. The county assessor's contact information was provided to the Menkens.

ITEM 8: RESOLUTIONS FOR APPROVAL

Rodas motioned and Reisdorfer seconded signing the Cannabis Ordinance that would place the City under the jurisdiction of the County for cannabis licenses. This is the most restrictive option available to the City.

MOTION PASSED UNANIMOUSLY.

Rodas motioned and Reisdorfer approved City support to compete for federal grant funds to purchase 2x electric Ford F-150 pickup trucks. MOTION PASSED UNANIMOUSLY.

Reisdorfer motioned and Rodas approved to hire a new Chief of Police position utilizing Employment Plus to facilitate the recruitment and advertising. MOTION PASSED UNANIMOUSLY.

ITEM 9: 2025 BUDGET APPROVAL

Koppien motioned, seconded by Reisdorfer to approve the 2025 budget. Final tax levy would put the 2025 budget at 5.68%. MOTION PASSED UNANIMOUSLY.

ITEM 10: APPROVE BUILDING PERMITS, LIQUOR LICENSES, DONATION, LYON STREET PAYMENT, CLEAN WATER AND DRINKING WATER LOANS

Gillund motioned and Rodas seconded approval for the building permits of Esping and the Public School. MOTION PASSED UNANIMOUSLY. Gillund motioned and Rodas seconded to approve the liquor licenses of Highway 68 Liquor, City Hall Bar and Grill and American Legion for 2025. MOTION PASSED UNANIMOUSLY. Gillund motioned and Reisdorfer seconded to accept an Fire Fund donation. MOTION PASSED UNANIMOUSLY. Rodas motioned and Reisdorfer seconded to approve Lyon Street project payments. MOTION PASSED UNANIMOUSLY. Rodas motioned and Reisdorfer seconded to approve the Election documents. MOTION PASSED UNANIMOUSLY. Rodas motioned and Reisdorfer seconded to approve the Lyon Street clean water and drinking water documents. MOTION PASSED UNANIMOUSLY.

ITEM 11: ADJOURNMENT

Rodas motioned, seconded by Reisdorfer to adjourn the meeting. MOTION PASSED UNANIMOUSLY

The next regular Council Meeting is scheduled for January 13, 2025 @ 6:30 p.m.

ATTEST:

Robert Vidoloff, City Administrator

John Rolbiecki, Mayor

Council approved January 13, 2025



MINNEOTA POLICE DEPARTMENT

129 East First Street
PO Box 307
Minneota, MN 56264

Police Chief Bill Bolt

507-872-6185 Office

507-360-7864 Cell

507-872-9917 Fax

January 3rd, 2025

Reference: City Council Report from the Minneota Police Department (December 2nd – January 3rd, 2024)

To: City Administrator Vidoloff

State of Community

- Residents are doing well and are not yet experiencing seasonal affective disorder which is common during the winter. The milder temps and lack of ice and snow has been a blessing. Christmas is also a hard time for many people but thankfully we did not have any major mental health or family breakdowns.

Property taxes – update

- Gibb Marchant (resident at 603 N. Madison Street) was sentenced to prison on December 31st and was remanded to jail. On 01/02/2025 he was transported to prison and will serve a minimum of 14 months.
- The Lyon County Sheriff's Office served papers by posting at the house that the residents have until January 14th, 2025, to claim personal property left at the residence. If arrangements are not made their personal property will be disposed of.

Christmas and New Years Eve – Holiday season

- Both holidays were uneventful in regard to assaults. There was a theft of a work trailer from a business in Minneota. All leads have been followed up regarding that case and a notice has been sent out to regional law enforcement agencies seeking same or similar types of crime and if anyone recognizes the suspect vehicle. I suspect that the offenders are from out of the area and that they did not randomly target the business.
- A previously convicted felon (check fraud) was back in the area and passed three checks in Minneota on two different closed accounts. The person has been

identified and the video of the suspect was secured. I am waiting for paperwork from the victims and their banks. This case will be forwarded to the Lyon County Sheriff Office when I retire so they can follow through with the investigation and prosecution. The suspect also passed a bad check in Ghent and that case will need to be combined with ours to get a felony level charge. Check crimes can be combined over a 6-month period when determining the level of the offense.

Retirement

- This is my final council report. I thank you for the opportunity to serve the community of Minneota and pray for your future success.

Chief Bill Bolt



City of Minneota Certificates of Deposit and Bank Accounts

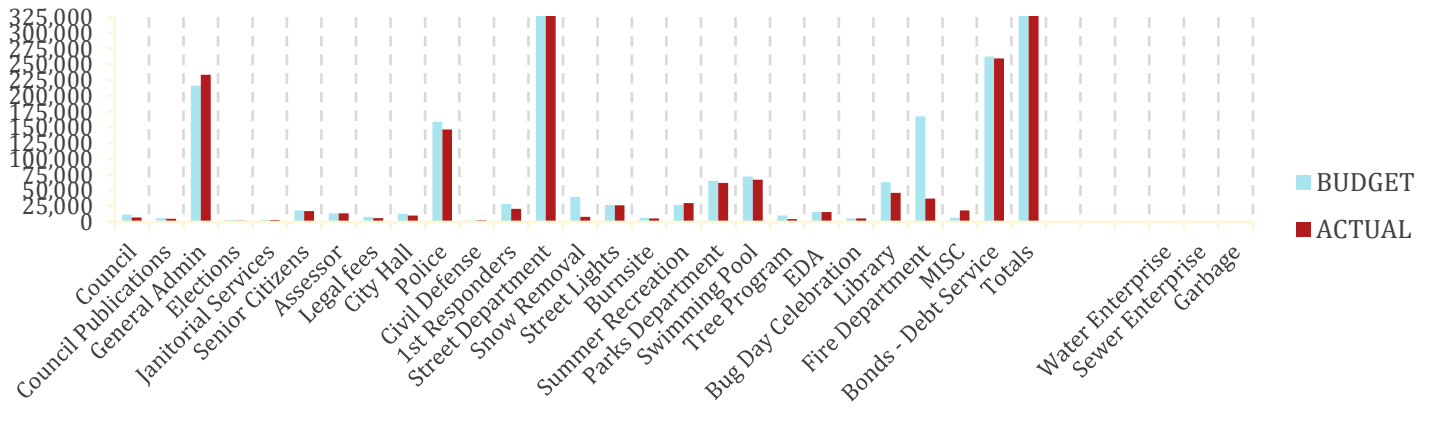
13-Jan-2025

Purchase Date	CD - Name & Department	Balance	Interest
1-Sep-2024	6389 - General Account Money Market	\$83,439.72	\$240.61
1-Sep-2024	0952 - CAPITOL OUTLAY Money Market	\$461,455.63	\$1,330.68
1-Sep-2024	0544 - Fire Dept Money Market	\$371,886.34	\$1,308.59
20-Sep-2022	Pacific Life Annuity	\$153,296.93	Annuity
2015 - 2021	934 + 9905 + 516 + 8889 - EDA CD's (Taunton)	\$51,414.91	12 month CD
24-Jun-2014	7024 - Library - CD	\$3,102.14	\$15.44
20-Aug-2014	1686 - Parks - CD	\$5,485.10	\$0.00
22-May-2015	SBT 10188 - Fire Department - CD-4	\$27,772.43	6 mo CD
22-Jul-2015	SBT 67387 - Sewer	\$68,701.78	12 month CD
	Investments Subtotal	\$1,226,554.98	
---	1946 - Rehab Checking Account	\$119,671.29	\$1,197.32
---	2159 - EDA Checking	\$167,650.89	\$784.97
---	2316 - General Fund Checking Account	\$1,146,163.25	-\$429,243.15
	Checking Subtotal	\$1,433,485.43	
	Total	\$2,660,040.41	-\$424,365.54

City of Minneota - Expense Budget

13-Jan-25

OPERATING BUDGET



STATUS	DEPARTMENT	BUDGET	ACTUAL	UNALLOCATED	REMAINING
▲	Council	11,587	6,789	4,798	41%
▲	Council Publications	5,917	4,765	1,152	19%
▼	General Admin	216,328	233,206	-16,878	-8%
▲	Elections	2,575	1,881	694	27%
▲	Janitorial Services	3,000	2,590	410	14%
▲	Senior Citizens	17,968	16,840	1,128	6%
■	Assessor	13,400	13,400	0	0%
▲	Legal fees	8,000	6,030	1,970	25%
▲	City Hall	12,448	9,683	2,765	22%
▲	Police	158,857	146,770	12,087	8%
▼	Civil Defense	2,225	2,281	-56	-3%
▲	1st Responders	28,248	20,425	7,823	28%
▲	Street Department	346,668	328,605	18,063	5%
▲	Snow Removal	39,530	7,773	31,757	80%
▲	Street Lights	26,500	26,059	441	2%
▲	Burnsite	6,237	5,218	1,019	16%
▼	Summer Recreation	26,630	29,888	-3,258	-12%
▲	Parks Department	64,552	61,530	3,022	5%
▲	Swimming Pool	71,897	66,803	5,094	7%
▲	Tree Program	9,830	4,367	5,463	56%
■	EDA	15,724	15,724	0	0%
■	Bug Day Celebration	5,500	5,500	0	0%
▲	Library	62,775	45,954	16,821	27%
▲	Fire Department	167,116	36,686	130,430	78%
▼	MISC	6,454	17,974	-11,520	-178%
▲	Bonds - Debt Service	262,334	259,136	3,198	1%
	Totals	1,592,300	1,303,173	216,423	1%
		Expenses	Revenue		
	Water Enterprise			0	
	Sewer Enterprise			0	
	Garbage				
	Total Expenses				

David Drown
Lyon Street



City of Minnesota

an equal opportunity employer

8 JANUARY 2025

TO: CITY COUNCIL

FROM: CITY ADMINISTRATOR, ROBERT VIDOLOFF

SUBJECT: --- UPDATES AS FOLLOWS (BLUE IS NEW), RED IS OLD ---

1). RECOMMENDATIONS FOR THIS MONTH'S COUNCIL RESOLUTIONS

1A). RESOLUTION 25 01: #8A: 2025 WATER, SEWER, GARBAGE RATES (WSG): WSG RATES FOR 2025 HAVE BEEN ADJUSTED AS PER RECOMMENDATION FROM MIKE BUBANY. THE WATER IS TO BE ADJUSTED +3% AND THE SEWER TO BE ADJUSTED +6%, THE GARBAGE RATES HAVE BEEN ADJUSTED FOR THE 2025 YEAR BASED UPON THE CONTRACT SIGNED IN OCT 2024 BY THE COUNCIL. THOSE ADJUSTMENTS ARE +4%.

RECOMMENDATION: APPROVAL BY CITY COUNCIL

2B). RESOLUTION 25 02: COUNCIL DESIGNATIONS FOR 2025. THIS RESOLUTION PUTS CHRIS SWOBODA INTO VACATED APPOINTMENTS, DESIGNATES A PRIMARY AND SECONDARY CITY ATTORNEY.

RECOMMENDATION: DISCUSSION ON COMMITTEE DESIGNATIONS IF DESIRED, THEN RECOMMEND APPROVAL

2). **AD HOC EFFORTS:**

A). TAYLOR FAMILY FARMS GRANT: PURCHASED MANNEQUINS, SETTING UP A NEWSPAPER ARTICLE AND INTERVIEW ON 14 JAN WITH MINNEOTA MASCOT.

B). SENT 8X DELINQUENT LETTERS TO MINNEOTA REHAB LOAN RECIPIENTS
DISCUSSION: SEE ATTACHMENT 5E IN THE AGENDA FOR DETAILS

C). RESEARCHING SOLAR LIGHT GRANTS FOR WALKING PATH

D). FINANCIAL STATUS OF THE WSG ENTERPRISE ACCOUNT. THE 2024 BILLING CYCLE HAS NOT YET BEEN COMPLETED DUE TO QUARTERLY BILLING DATES.

WATER: IN 2023, THE WATER FUND EXPENDED \$179,613; WITH \$244,916 COLLECTED IN REVENUES. WATER FUND PAID \$17,544 IN BOND PAYMENTS AND RESULTED IN \$47,759 IN FINAL REVENUE.

SEWER: IN 2023, THE SEWER FUND EXPENDED \$96,970; WITH \$219,044 COLLECTED IN REVENUE. IT PAID \$70,146 IN BOND PAYMENTS AND RESULTED IN \$51,927 IN FINAL REVENUE.

GARBAGE: IN 2023, THE GARBAGE FUND EXPENDED \$109,358; WITH \$142,437 COLLECTED IN REVENUE. NO BONDS WERE PAID WITH THE GARBAGE FUND AND FINAL REVENUE WAS \$33,078.

CONCLUSIONS: IN 2023, TOTAL REVENUE FROM THE WSG ENTERPRISE FUND WAS \$132,764. OF NOTE, INCREASES IN WSG FUND WERE DESIGNED TO PAY FOR THE E. LYON STREET IMPROVEMENT PROJECT. OF NOTE, \$100,000 OF PROPERTY TAXES WERE COLLECTED IN THE 2025 BUDGET FOR THE E. LYON STREET PROJECT.

3). PRIORITY PROJECTS:

A). E. LYON STREET PROJECT: REQUESTED REAL PROPERTY WAIVER TO MN MNGT AND BUDGET. WAIVER APPROVAL WILL FACILITATE PFA LOAN DISBURSEMENTS. RECEIVED SUBSTANTIAL FEEDBACK FROM MMB COMMISSIONER ROGER BEHRENS, IN COORDINATION WITH DGR TO RESPOND SOONEST.

B). DAYCARE: AWAITING NOTIFICATION OF GRANT BY IN JANUARY 2025 FROM STATE OF MN. GILLUND OWNERSHIP DEEDS HANDED OFF TO ENGELS LAW FOR SUBMISSION TO COUNTY

C). SAFE ROUTES TO SCHOOL: THE CITY WILL SUBMIT A GRANT IN JAN 2025 TO REQUEST A COMPREHENSIVE PLAN TO LOOK AT SIDEWALKS, ROUTES AND TRAFFIC. 2 DEC MEETING WITH CEDA GRANT WRITER HILLARY TWEED, SUPERINTENDENT MONSON AND CHRIS WEBB WENT WELL. DUE OUTS ARE LETTERS OF SUPPORT AND A PROPOSAL DUE TO SRDC (WEBB) BY 17 JAN 2025. GOAL IS TO USE THE PLAN TO BID FOR 2025 FEDERAL GRANT MONIES.

D). BUSINESS OUTREACH: NSTR

E). TECH INTEGRATION INTO LOCAL GOVERNMENT:
INSTALLED 2X "NEST THERMOSTATS" INTO CITY OFFICES. AGPLUS FUEL OIL REPRESENTATIVE DID NOT HAVE TO FILL UP THE TANK FOR DECEMBER AND SAID HE WOULD BE BACK IN JANUARY TO SEE IF WE NEEDED ADDITIONAL FUEL OIL.
FUTURES: AUTOMATING WATER / SEWER PAYMENTS AND BILLING; PROGRAMMABLE THERMOSTAT FOR CITY OFFICES, CABLE ACCESS / LIVE STREAM OF COUNCIL MEETINGS

4). OTHER ENGAGEMENTS

A). CONDUCTED ACCOUNTING SESSION WITH KARI STEINBEISSER. ASSISTED MYSELF AND CLERK WITH BEST PRACTICES ON BANK RECONCILIATION AUDIT PREP.

C). TRAVIS GILLUND AND I CONDUCTED ZOOM MEETING WITH PROPANE GAS COMPANY TO RESEARCH POTENTIAL FOR LP GAS PIPING IN THE CITY, NO FURTHER UPDATES. 2 WEEK FOLLOW UP MEETING WAS SCHEDULED.

--- UPDATE ENDS ---

THIS UPDATE IS INTENDED TO INFORM THE COUNCIL ON EFFORTS OF THE CITY STAFF AND WILL BE DRAFTED ON AN AS NEEDED BASIS. I AM AVAILABLE FOR DISCUSSION OR FOLLOW UP QUESTIONS.

ROBERT VIDOLOFF, CITY ADMINISTRATOR, MINNEOTA



City of Minneota

an equal opportunity employer

6 January 2025

TO:

CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: STATUS OF REHAB LOAN

Penny P'sas: Letter mailed on 19 Dec 24.

James and Marsha Danielson: Letter mailed on 19 Dec 24. Resident is now current.

Robert DePestel: Letter mailed on 19 Dec 24

Susan Jacobson: Letter mailed on 19 Dec 24, paid late balance on 27 Dec, now current

Roger Kaas: Letter mailed on 19 Dec 24, resident pays quarterly. Expecting a payment in January to cover Nov/Dec/Jan.

Kathy Norman: Letter mailed on 19 Dec 24. Received 2x voicemails from Kathy. One states she will not pay the remaining amount due to unsatisfactory work by the contractor. Had worked out an "agreement" with previous city administrator not to pay remaining amount. Working with DSI to hold contractor accountable and fix broken window.

Beth Percy: Letter mailed on 19 Dec 24. Resident is one payment behind.

Trista and Carrie Poach: Letter mailed on 19 Dec 24. Zero'd account on 30 Dec 24, resident now current

VR

ROBERT VIDOLOFF
CITY ADMINISTRATOR



129 E First Street
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Minneota, MN 56264

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FAX (507) 872-6143
E-MAIL: robert.vidoloff@ci.minneota.mn.us
WEB SITE: <http://www.minneota.com>

MINNEOTA LOANS IN ARREARS as of Dec 18, 2024

Name	Balance past due	# Months in arrears	Monthly pmt amt
Penny's P'sas	\$ 8,505.12	39	\$ 218.08
James & Marsha Danielson	\$ 225.00	5	\$ 45.00
sent a note stating they intend to catch up			
Robert DePestel	\$ 1,730.40	40	\$ 43.26
Susan Jacobson	\$ 40.89	1	\$ 40.89
Kaas, Robert	\$ 162.50	5	\$ 32.50
Kathy Norman	\$ 1,022.70	35	\$ 29.22
Beth Percy	\$ 180.00	2	\$ 90.00
Todd & Carrie Poach	\$ 968.44	22	\$ 44.02

City of Minneota
A/R Aging Summary

As of December 18, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Area Development of Minneota	0.00	6,876.70	0.00	0.00	0.00	6,876.70
City Ball Bar & Grill	0.00	4,984.64	0.00	0.00	0.00	4,984.64
Craft, David & Kimberly	0.00	1,038.62	0.00	0.00	0.00	1,038.62
Danielson, James & Marsha	0.00	2,769.99	0.00	0.00	0.00	2,769.99
DePestel, Robert	0.00	2,308.00	0.00	0.00	0.00	2,308.00
Jacobson, Susan	0.00	1,847.21	0.00	0.00	0.00	1,847.21
Josephson, Darlene	0.00	1,926.66	0.00	0.00	0.00	1,926.66
Kaas, Roger	0.00	511.04	0.00	0.00	0.00	511.04
Kockelman, Myron & Connie	0.00	673.93	0.00	0.00	0.00	673.93
Laleman, Jacqueline	0.00	3,196.79	0.00	0.00	0.00	3,196.79
Minneota American Legion	0.00	10,217.22	0.00	0.00	0.00	10,217.22
Norman, Kathy	0.00	2,860.21	0.00	0.00	0.00	2,860.21
Pearcy, Beth	0.00	4,890.07	0.00	0.00	0.00	4,890.07
Penny's P'sas	0.00	21,538.50	0.00	0.00	0.00	21,538.50
Poach, Todd & Carrie	0.00	1,860.19	0.00	0.00	0.00	1,860.19
Rick's Taxidermy	0.00	11,462.13	0.00	0.00	0.00	11,462.13
Swoboda, Brenda	0.00	5,620.62	0.00	0.00	0.00	5,620.62
TOTAL	0.00	84,582.52	0.00	0.00	0.00	84,582.52

Minutes of the Minneota Library Board Meeting – NOVEMBER 12, 2024

The Minneota Library Board met Tuesday, Nov. 12, at 5:30 p.m.

PRESENT: Judy Hagen, Karen Golden, Mary Buysse, Jan Bot, Wendy Sarazyn, Aubree Cheadle, Library Director Gail Perrizo and guest, Jessica Dybsetter. ABSENT: City Council Member

Meeting was called to order by Judy Hagen. Minutes from the September 10, 2024 Board meeting were read with a motion made by Jan to approve, seconded by Wendy.

BUDGET REVIEW

Discussion on budget: Unexpected, though pledged a few years ago, \$5,000 used for tuck-pointing project. We will not order any new books or supplies until after the first of the year. Budget Report motion to approve by Wendy, seconded by Karen.

OLD BUSINESS

Poetry Readings – Poetry by Dana Yost on Sept. 28 and Florence Dacey, Lorna Rafness, and Penny Hunt on Nov. 9 drew at least 30 people at each event. Very well attended.

Archive Room Books – Still working on cataloging and pricing old books. Discussion on what to do with them.

Weeded Books -- most recent weeding was done within the mystery section. The books were taken to a place in Wisconsin by Christie Ahern Brewers. Thanks to Marge Obe for facilitating this.

Window decorations – Thank you to Karen Golden for taking the MHS homecoming community challenge and decorating our library window for the Minneota Vikings.

Silent Auction – We will again participate in the Santa's Workshop event in Minneota on the second Saturday of December. The Friends of the Library will have a Silent Auction fundraiser, SPMH will have a bake-sale fundraiser, Santa will visit and deliver gift bags to children. We had enough gift bags left over last year and saved them for this year.

Fall Bingo Challenge – The Bingo challenge continues until November 27. So far, only a few people have turned in their bingo cards.

NEW BUSINESS

Welcome Librarian Assistant– Jessica Dybsetter came to the board meeting to meet its members and tell a little about herself and her library experience.

ACHF Program Funding – Funding up to \$3500 for series. Suggested we celebrate the library being open in the Big Store's 10th Anniversary with something... three events, perhaps music groups from the area. Contact Jon Voit for Route 68, Claren Novotny, Darwin Dyce, Horvaths, others.

ADJOURN – Meeting adjourned at 6:30 p.m. by Chairperson Judy Hagen.

Respectfully Submitted
Gail Perrizo, Library Director

Fundraising update for Tuck-pointing project: \$7,393 out of \$15,000 raised to pay back City obligation

01-13-2025 -- City of Minnesota Bills Register

INV Date	Invoice #	Vendor	Amount	Explanation
12-26-24	529164	Aflac	211.14	PREMIUM - Aflac Withholdings
11-30-24	11.30.2024	Ag Plus Cooperative	172.26	POLICE - Gas & Oil
11-30-24	11.30.2024	Ag Plus Cooperative	46.64	FIRST RESPONDERS - Gas & Oil
11-30-24	11.30.2024	Ag Plus Cooperative	895.02	STREETS - Gas & Oil
11-30-24	11.30.2024	Ag Plus Cooperative	65.54	PARKS - Gas & Oil
11-30-24	11.30.2024	Ag Plus Cooperative	170.54	FIRE - Gas & Oil
11-30-24	11.30.2024	Ag Plus Cooperative	35.08	WATER - Gas & Oil
11-30-24	11.30.2024	Ag Plus Cooperative	35.09	SEWER - Gas & Oil
12-31-24	12.31.2024	Ag Plus Cooperative	217.47	POLICE - Gas & Oil
12-31-24	12.31.2024	Ag Plus Cooperative	519.24	STREETS - Gas & Oil
12-31-24	12.31.2024	Ag Plus Cooperative	445.20	SHOP - Propane
12-31-24	12.31.2024	Ag Plus Cooperative	1,228.90	STREETS - Repairs/Maintenance
12-31-24	12.31.2024	Ag Plus Cooperative	161.65	SNOW - Gas & Oil
12-31-24	12.31.2024	Ag Plus Cooperative	77.56	PARKS - Gas & Oil
12-31-24	12.31.2024	Ag Plus Cooperative	45.39	FIRE - Gas & Oil
12-31-24	12.31.2024	Ag Plus Cooperative	755.25	FIRE - Propane
11-14-24	INV-51105	Alex Air Apparatus, LLC	46.75	FIRE - Laundry Soap
11-07-24	INV-224904	American Engineering Testing, Inc.	903.50	E LYON STREET - Construction Materials Testing
11-30-24	0010532512	American Welding & Gas, Inc.	82.70	STREETS - Welding Supplies
12-31-24	0010574952	American Welding & Gas, Inc.	84.85	STREETS - Welding Supplies
11-01-24	115430	AMI Global, LLC.	320.00	SEWER - Lift Station Alarms
01-04-25	02NV162649	Arnold Motor Supply	19.17	FIRE - Switch
12-20-24	100006504923	ASCAP	445.00	PROF SERVICES - 2025 ASCAP License
12-28-24	80180499	Badger Meter, Inc.	145.01	WATER - Beacon Network
12-04-24	2038739284	Baker & Taylor	13.83	LIBRARY - Book Purchase
12-09-24	63279	Bend Rite Custom Fabrication, Inc.	3,437.90	POOL - Privacy Panels
12-02-24	241202432615	BlueCross BlueShield of MN	7,183.11	PREMIUM - Health Insurance
11-27-24	AAW003086-AK03	Borch's Sporting Goods, Inc.	264.00	GEN ADMIN - Uniform items (Billed to Police)
12-18-24	639	Chuck Vlaminck Repair, LLC	9,999.80	STREETS - Truck Repairs
12-05-24	5242907610	Cintas Corporation	20.76	FIRE - 1st Aid Supplies
12-05-24	5242907610	Cintas Corporation	30.96	SHOP - 1st Aid Supplies
01-02-25	5247110510	Cintas Corporation	20.77	FIRE - 1st Aid Supplies
01-02-25	5247110510	Cintas Corporation	20.76	SHOP - 1st Aid Supplies
12-31-24	343167	Conway, Deuth, & Schmiesing, PLLP	3,150.00	ACCOUNTING SERVICES - On-Site Training
12-10-25	00272528	DGR Engineering	13,254.10	SEWER - Phase 1 Street & Utility Improvements
12-10-24	14405	DSI - Development Services, Inc.	975.00	REHAB - Grant Admin
12-13-24	APPLICATION-1	Duininck, Inc.	306,311.25	E LYON STREET - Sanitary Sewer
12-13-24	APPLICATION-1	Duininck, Inc.	110,227.57	E LYON STREET - Water
12-13-24	APPLICATION-1	Duininck, Inc.	5,165.00	E LYON STREET - Storm Sewer
12-13-24	APPLICATION-1	Duininck, Inc.	5,165.00	E LYON STREET - Streets
12-13-24	APPLICATION-1	Duininck, Inc.	-21,343.44	E LYON STREET - Retainage
12-13-24	APPLICATION-2	Duininck, Inc.	101,510.73	E LYON STREET - Sewer
12-13-24	APPLICATION-2	Duininck, Inc.	8,666.16	E LYON STREET - Water
12-13-24	APPLICATION-2	Duininck, Inc.	35,288.83	E LYON STREET - Storm Sewer
12-13-24	APPLICATION-2	Duininck, Inc.	-7,273.29	E LYON STREET - Retainage
12-19-24	134497	Emergency Apparatus Maintenance	2,097.87	FIRE - Unit 507 Repairs/Maintenance
12-09-24	969	Engels & Larsen, PLLC	70.00	POLICE - Legal Fees
12-09-24	970	Engels & Larsen, PLLC	1,873.40	ATTORNEY - Legal Fees
12-09-24	970	Engels & Larsen, PLLC	1,441.60	POLICE - Legal Fees
12-05-24	26505-C	Frank's Electric Plumbing & Heating	90.00	GEN ADMIN - City Hall Thermostat Installation
12-16-24	12.16.2024	Fryberger, Buchanan, Smith, & Frederi	7,500.00	BOND ISSUANCE - Series 2024B Bond
12-31-24	4120606	Gopher State One Call	1.35	STREETS - Locates
12-02-24	38018688	Great American Financial Services	141.72	GEN ADMIN - Copier Lease
12-02-24	38018688	Great American Financial Services	5.61	GEN ADMIN - Copies
01-01-25	38243088	Great American Financial Services	141.73	GEN ADMIN - Copier Lease
01-01-25	38243088	Great American Financial Services	4.97	GEN ADMIN - Copies

01-13-2025 -- City of Minneota Bills Register

INV Date	Invoice #	Vendor	Amount	Explanation
11-01-24	SVUT5TI	HealthEquity	26.25	MULTIPLE - HSA Fees
12-01-24	M7RPDV5	HealthEquity	26.25	MULTIPLE - HSA Fees
01-01-25	1TSRTU4	HealthEquity	22.50	MULTIPLE - HSA Fees
12-26-24	816635	Heartland Security	275.40	CITY HALL - Annual Alarm Fee
12-10-24	0937480-IN	Heiman	149.90	FIRE - Tools & Gear
12-10-24	0937485-IN	Heiman	55.00	FIRE - Tools & Gear
12-23-24	0937845-IN	Heiman	2,776.58	FIRE - Equipment Repair
12-23-24	0937847-IN	Heiman	3,147.00	FIRE - Equipment Repair
12-01-24	11561	James Lozinski Construction	11,800.00	REHAB - Johnson
12-05-24	547	Laleman Construction	475.00	SHOP - Insulation Installation
01-01-25	01.01.2025	League of MN Cities	1,875.00	COUNCIL - 2025 Membership Dues
11-27-24	11.27.2024	Lincoln Pipestone Rural Water	8,670.69	WATER - Purchase
01-03-25	01.03.2025	Lincoln Pipestone Rural Water	9,303.84	WATER - Purchase
12-02-24	12.02.2024	Lyon Lincoln Electric Cooperative	21.27	CITY SIGN - Electricity
01-02-25	01.02.2025	Lyon Lincoln Electric Cooperative	46.49	CITY SIGN - Electricity
12-18-24	1667325	Madison National Life	24.60	PREMIUM - Disability Insurance
12-16-24	27232	Marshall Area Chamber of Commerce	280.00	GEN ADMIN - Membership Dues
01-16-25	01.16.2025	Marshall Independent	210.60	LIBRARY -52 Week Subscription
12-20-24	INV6870	Metering and Technology Solutions	1,204.52	WATER - New Meters
12-14-24	12.14.2024	Michael Downing	50.00	LIBRARY - Santa Visit
11-20-24	1733936011440	Midcontinent Communications	0.22	LIBRARY - Phone
11-20-24	3764623011440	Midcontinent Communications	57.77	STREETS - Phone & Internet
11-20-24	3764623011440	Midcontinent Communications	57.78	WATER - Phone & Internet
11-20-24	3764623011440	Midcontinent Communications	57.77	PARKS - Phone & Internet
11-27-24	1385426021441	Midcontinent Communications	148.03	GEN ADMIN - Phone & Internet
11-27-24	1385426021441	Midcontinent Communications	117.03	POLICE - Phone & Internet
11-27-24	1688257011441	Midcontinent Communications	100.39	FIRE - Phone & Internet
11-27-24	3764622011441	Midcontinent Communications	34.19	POOL - Phone
12-20-24	17339360114457	Midcontinent Communications	75.51	LIBRARY - Phone
12-20-24	37646230114457	Midcontinent Communications	57.77	STREETS - Phone & Internet
12-20-24	37646230114457	Midcontinent Communications	57.77	WATER - Phone & Internet
12-20-24	37646230114457	Midcontinent Communications	57.78	PARKS - Phone & Internet
12-27-24	13854260214468	Midcontinent Communications	148.03	GEN ADMIN - Phone & Internet
12-27-24	13854260214468	Midcontinent Communications	117.03	POLICE - Phone & Internet
12-27-24	16882570114468	Midcontinent Communications	100.39	FIRE - Phone & Internet
12-27-24	37646220114468	Midcontinent Communications	34.19	POOL - Phone
10-31-24	88596	Minneota Mascot	46.00	LIBRARY - Ad Stories & Poems of SW MN
11-28-24	88820	Minneota Mascot	49.60	COUNCIL - EDA Public Hearing Ad
12-05-24	88901	Minneota Mascot	55.80	COUNCIL - Notice of Truth in Taxation
11-11-24	146704	Minneota Veterinary Clinic	97.50	POLICE - Feral Cat
11-21-24	146939	Minneota Veterinary Clinic	25.00	POLICE - Feral Cat
12-09-24	2025-LICENSE - 2	MN Department of Agriculture	15.00	STREETS - Pesticide License - Hennen
12-10-24	2025-LICENSE - 1	MN Department of Agriculture	15.00	STREETS - Pesticide License - DeVlaeminck
12-31-24	12.31.2024	MN Dept of Health	1,370.00	WATER - Test Fee
12-09-24	2025DUES	MN Rural Water Association	425.00	WATER - 2025 Membership Dues
01-08-25	01.08.2025-1	MN Rural Water Association	350.00	WATER - MRWA Tech Conference (DeVlaeminck)
01-08-25	01.08.2025-2	MN Rural Water Association	350.00	WATER - MRWA Tech Conference (Hennen)
12-31-24	2025DUES	MPPOA	70.00	POLICE - 2025 MPPOA Membership Dues
12-31-24	2025LDF	MPPOA LDF	200.00	POLICE - 2025 Legal Defense Fund Dues
12-13-24	2012A-FINAL	Northland Trust Services	45,000.00	2012A - Principal
12-13-24	2012A-FINAL	Northland Trust Services	697.50	2012A - Interest
12-09-24	1082973-0	Office Peeps, Inc.	27.54	STREETS - Desk Calendars
12-09-24	1082973-0	Office Peeps, Inc.	9.18	POLICE - Desk Calendar
12-09-24	1082973-1	Office Peeps, Inc.	9.18	LIBRARY - Desk Calendar
12-16-24	1083992-0	Office Peeps, Inc.	26.40	LIBRARY - Copier Maintenance
12-23-24	12.23.2024	Olson Sanitation, Inc.	3,435.64	GARBAGE - Tipping Fees

01-13-2025 -- City of Minnesota Bills Register

INV Date	Invoice #	Vendor	Amount	Explanation
12-23-24	12.23.2024	Olson Sanitation, Inc.	6,302.15	GARBAGE - Hauling Fees
12-26-24	584595-00	One Office Solution	5,143.00	GEN ADMIN - New Desks (Billed to Streets)
12-05-24	12.05.2024	Otter Tail Power Company	103.81	CITY HALL - Electricity
12-05-24	12.05.2024	Otter Tail Power Company	20.88	CIVIL DEFENSE - Electricity
12-05-24	12.05.2024	Otter Tail Power Company	134.84	FIRE - Electricity
12-05-24	12.05.2024	Otter Tail Power Company	316.19	LIBRARY - Electricity
12-05-24	12.05.2024	Otter Tail Power Company	72.01	MAINT BLDG - Electricity
12-05-24	12.05.2024	Otter Tail Power Company	197.46	PARKS - Electricity
12-05-24	12.05.2024	Otter Tail Power Company	96.98	POOL - Electricity
12-05-24	12.05.2024	Otter Tail Power Company	250.03	SEWER - Lift Station Electricity
12-05-24	12.05.2024	Otter Tail Power Company	1,374.88	STREET LIGHTS - Electricity
12-05-24	12.05.2024	Otter Tail Power Company	84.13	WATER - Water Pump Electricity
12-12-24	2421	Pesch Skidloader Services	1,450.00	TREES - Stump Removal (Madison, Monroe, 1st, & Adams)
12-09-24	IV26305	Plum Creek Library System	14.96	LIBRARY - iRead Resource Guide
12-25-24	JAN-2025	Redwood Street Management, LLC.	100.00	POLICE - Garage Rent
01-08-25	AUG-DEC2024	Robert Vidoloff	150.00	GEN ADMIN - Cell Phone Reimbursement (Aug-Dec 2024)
12-17-24	5948021	Runnings	514.97	STREETS - Tool Set
12-04-24	91345	Sanitation Products, Inc.	1,314.20	STREETS - Sweeper Supplies
11-05-24	MI2411	SW Health & Human Services	50.00	WATER - Testing
12-03-24	MI2412	SW Health & Human Services	50.00	WATER - Testing
01-01-25	2025 LICENSE	SW Health & Human Services	665.00	POOL - 2025 License
12-03-24	12.03.2024-DOT	Tim DeVlaeminck	125.00	STREETS - DOT Health Card
12-03-24	L0072332263	Tim DeVlaeminck	38.75	STREETS - Class B License Renewal
12-28-24	12.28.2024	Timothy Pedersen	160.00	COMMUNITY CENTER - Janitor
12-28-24	12.28.2024	Timothy Pedersen	160.00	LIBRARY - Janitor
12-28-24	12.28.2024	Timothy Pedersen	120.00	FIRE - Janitor
12-05-24	PS0561340-1	Titan Machinery	690.00	SNOW - HD Pusher (5)
12-10-24	0005460852	USAbLe Life	27.80	PREMIUM - Life Insurance
12-23-24	6101942951	Verizon	35.01	POLICE - Squad Car Wireless
12-04-24	2560326771	Vestis	5.00	BATHROOM - Supplies
12-04-24	2560326771	Vestis	74.99	SHOP - Supplies
01-06-25	01.06.2025	VK Services	1,412.50	GEN ADMIN - Website Updates Aug 2024-Dec 2024

TOTAL DISBURSEMENTS = 717,777.42

City of Minnesota - Payroll

Report Criteria:

Employee Transaction.Check issue date = 12/06/2024
Pay Code.Pay code = 80-85

Name	Employee Number	Check Number	Pay Code	Amount
BOLT, WILLIAM	200	2024120601	80	2,045.42-
DEVLAEMINCK, TIMOTHY	122	2024120602	80	1,852.77-
GUETTER, CHESNEY	159	2024120603	80	1,339.66-
HENNEN, TRENT	130	2024120604	80	1,953.86-
OPDAHL, ANTHONY H.	145	2024120605	80	1,741.38-
PERRIZO, GAIL B	18	2024120606	80	378.80-
VIDOLOFF, ROBERT	1000	2024120607	80	2,521.56-
DYBSETTER, JESSICA	4000	2024120608	80	312.29-
Total 80:				<u>12,145.74-</u>
BECKER, LISA	403	57655	85	321.37-
BITKER, JOCELYN	423	57656	85	1,629.05-
BOETTGER, MATTHEW	368	57657	85	1,620.74-
ROSSIUYT, BENJAMIN	304	57658	85	2,756.65-
BOT, LUCAS E	381	57659	85	900.41-
BUYSSE, JOSEPH	242	57660	85	540.25-
BUYSSE, TYLER	424	57661	85	631.67-
COEQUYT, EMILY	401	57662	85	3,531.46-
COEQUYT, MATTHEW H	228	57663	85	664.92-
COEQUYT, MATTHEW H	228	57663	85	664.92-
COEQUYT, MELINDA	404	57664	85	232.73-
DESMET, DOUGLAS D	237	57665	85	526.39-
DOWNING, KEITH	406	57666	85	188.39-
DOWNING, KEITH	241	57667	85	567.95-
DUBBELDEE, GARRETT	227	57668	85	581.80-
FOSTER, JOHNATHON	9000	57669	85	110.82-
FOSTER, JOHNATHON	8000	57670	85	415.57-
HENNEN, TRENT	219	57671	85	651.07-
HOFFMANN, RANDAL	408	57672	85	365.71-
LALEMAN, BRADLEY E.	214	57673	85	651.07-
LALEMAN, BRUCE J.	229	57674	85	1,967.05-
LALEMAN, ISAAC B	380	57675	85	651.07-
MINNEHAN, BRADLEY J.	230	57676	85	2,945.96-
MOORSE, GRANT	208	57677	85	2,008.61-
MUHL, DALLAS	412	57678	85	543.01-
MUHL, SHELBY	413	57679	85	243.80-
MYHRE, JASON S	369	57680	85	789.59-
MYHRE, SETH	414	57681	85	509.78-
PESCH, JUSTIN	415	57682	85	421.12-
PESCH, JUSTIN J.	235	57683	85	3,042.93-
POACH, CARRIE	416	57684	85	177.32-
POPOWSKI, JUSTIN R	215	57685	85	637.21-
RIEDER, SHANE	243	57686	85	775.74-
SUSSNER, JEFF F.	220	57687	85	3,883.32-
SUSSNER, LOGAN J	382	57688	85	664.92-
SWEDZINSKI, JOSHUA	239	57689	85	2,174.84-
SWEDZINSKI, LAURA	400	57690	85	3,431.46-
THOSTENSON, JOSEPH	238	57691	85	567.95-
VAN KEULEN, ELIZABETH	9002	57692	85	343.55-
VERSCHELDE, JANELLE	418	57693	85	720.33-
VLAMINCK, BENJAMIN	421	57694	85	365.71-
VLAMINCK, BENJAMIN J	236	57695	85	1,191.31-
VLAMINCK, KEITH R	379	57696	85	720.33-
WINTERS, JOHN	303	57697	85	1,980.91-
WINTERS, JOHN	9001	57698	85	88.66-
COEQUYT, MICHAEL W	232	57699	85	664.92-
Total 85:				<u>47,734.50-</u>
Grand Totals:				<u>59,880.24-</u>

City of Minneota - Payroll

Page 1 of 1

Report Criteria:

Employee Transaction.Check issue date = 12/20/2024

Pay Code.Pay code = 80-85

Name	Employee Number	Check Number	Pay Code	Amount
BOLT, WILLIAM	200	1220202401	80	2,045.42-
DEVLAEMINCK, TIMOTHY	122	1220202402	80	2,040.45-
GUETTER, CHESNEY	159	1220202403	80	1,339.66-
HENNEN, TRENT	130	1220202404	80	1,729.94-
OBE, MARGE	19	1220202405	80	21.24-
OPDAHL, ANTHONY H.	145	1220202406	80	1,498.68-
PERRIZO, GAIL B	18	1220202407	80	517.62-
VIDOLOFF, ROBERT	1000	1220202408	80	2,521.56-
DYBSETTER, JESSICA	4000	1220202409	80	444.27-
Total 80:				<u>12,158.84-</u>
Grand Totals:				<u>12,158.84-</u>

Ordinance No. 25-01

AN ORDINANCE ESTABLISHING FEES AND CHARGES FOR WATER, SEWER, AND GARBAGE SERVICES FOR THE CITY OF MINNEOTA, MINNESOTA

WHEREAS, license fees, permit fees and other charges for municipal services required by and provided for in City Code shall be adopted by an ordinance of the City Council; which ordinance bearing the effective date thereof, shall be kept on file in the office of the City Administrator and such fees, when so adopted, shall be uniformly enforced; and

WHEREAS, said ordinance shall be in effect from the date set forth herein until amended or revised by subsequent resolution.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Minneota, Minnesota, that the following utility fees and other charges for municipal services, as required by and provided for in the Minneota City Code, shall be effective commencing January 1, 2025 as follows:

Garbage Rates

Residential: \$49.95 per Quarter for Weekly Pick-up
Commercial: \$14.05 per Cubic Yard (Dumpster)
Recycle Fee: \$9.65 per Quarter - Commercial

Water Rates (Base Charge = 5,000 gallons); Rate Steps based on per gallon charge:

Residential: .010546 (0-10,000); .010768 (10,001-20,000); .010962 (20,001-999,999)
Residential II: .010546 (0-200,000); .010768 (200,001-300,000); .010962 (300,001-999,999)
Commercial: .010546 (0-10,000); .010768 (10,001-20,000); .010962 (20,001-999,999)
High Volume: .009599 (0-200,000); .009791 (200,001-300,000); .009985(300,001-999,999)
Lawn: .010546 (0-65,000); .010782 (65,001-125,000); .010996 (125,001-999,999)
State Testing Fee: \$2.43 per Quarter
Water Maintenance Fee: \$6.45 per Quarter

Sewer Rates

Residential and Commercial: \$6.55 base charge + .008174 / gallon
Sanitary Sewer Charge: \$33.15 per Quarter

Storm Water Maintenance Fee: \$5.00 per Quarter

This ordinance becomes effective from and after its passage and publication.

IN WITNESS WHEREOF, the City of Minneota, by action of its governing body, caused this Ordinance to be approved on January 14, 2025.

City of Minneota

John Rolbiecki - Mayor

Robert Vidoloff- City Administrator

Introduced: January 14, 2025
First Reading: January 14, 2025
Final Passage: January 14, 2025
Publication in Minneota Mascot: January 23, 2025

	2024 Rates	2025 Rates	Increase	Percentage Increase		
Water				3 percent increase		
Residential, II, Commercial	0.010239	0.010546	0.000307	2.91%	0-10K Gallons	
	0.010454	0.010768	0.000314	2.92%	10-20K gallons	
	0.010643	0.010962	0.000319	2.91%	20K-999K gallons	
High Volume	0.009319	0.009599	0.00028	2.92%	0-200K Gallons	
Lawn	0.010239	0.010546	0.000307	2.91%	0-65K Gallons	
Sewer				6 percent increase		
base charge	\$6.20	\$6.55	\$0.35	5.34%		
per gallon charge	0.007711	0.008174	0.000463	5.66%		
Sanitary Sewer charge	\$31.25	\$33.15	\$1.90	5.73%		
Storm Water Mx fee	\$5.00	\$5.00	0	0		
Garbage				4 percent increase		
Residential Per Qtr (weekly pickup)	\$48.00	\$49.95	\$1.95	3.90%		
Commercial per cubic yard (dumpster)	\$13.50	\$14.05	\$0.55	3.91%		

RESOLUTION 25-01

A RESOLUTION FOR THE DESIGNATION OF OFFICIAL DEPOSITORIES, NEWSPAPER AND COUNCIL APPOINTMENTS FOR THE CITY OF MINNEOTA

WHEREAS, Minnesota Statute 427 requires the City to establish official depositories for City funds; and following designations and appointments shall be made for 2025

WHEREAS, the City Council of the City of Minneota has designated depositories for City funds which, pursuant to Minnesota State Statutes require that all funds deposited be secured by deposit insurance, bond, or collateral; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Minneota, Minnesota, hereby designates the following financial institutions as official depositories of City funds and authorizes the City to deposit funds in each institution:

BMO
State Bank of Taunton
Pacific Life Annuities

WHEREAS, State Statutes mandate the City to designate an Official Newspaper for the City's publication of City Ordinances, Annual Financial Statements, Council Proceedings, Notices of Election, Resolutions, and other official City notices and that such newspaper must be a paper of general circulation in the City

BE IT FURTHER RESOLVED that the Council of the City of Minneota, MN, hereby designates the Minneota Mascot as the Official Newspaper of the City and the City Administrator/Clerk should publish all designated public notices in said newspaper.

ADDITIONALLY, LET IT BE RESOLVED that the following designations and appointments shall be made:

1. The **City Attorney** for legal advising, and litigation shall be **Novak Law, PLLC** as primary and **Engels & Larsen, PLLC, Attorney** as secondary.
2. The **Acting Mayor** who shall preside and perform duties in the absence of the Mayor shall be **Travis Gillund**.
3. The Council shall have standing committees consisting of a minimum of two Council members. These committees and members for 2025 shall be as follows:

Ambulance & Fire: Tim Koppien, Nancy Reisdorfer

Budget: John Rolbiecki, Travis Gillund

EDA: John Rolbiecki, Tim Koppien

Equipment: Chris Swoboda, Nancy Reisdorfer

Infrastructure: John Rolbiecki, Nancy Reisdorfer

Nuisance: Chris Swoboda, Tim Koppien

Personnel: Chris Swoboda, Travis Gillund

Police: John Rolbiecki, Tim Koppien

Summer Rec & Pool: Chris Swoboda, Travis Gillund

Water & Sewer Rates: Travis Gillund, Tim Koppien

Library: Chris Swoboda, Nancy Reisdorfer

ADOPTED this 14th day of January, 2025.

John Rolbiecki, Mayor

ATTEST:

Robert Vidoloff, City Administrator

NOVAK LAW, PLLC

1224 Oak St., P.O. Box 39
Wabasso, MN 56293
507-342-5181

December 20, 2024

City of Minneota
129 E. 1st Street
P.O. Box 307
Minneota , MN 56264

RE: Civil Legal Services

Dear City Council,

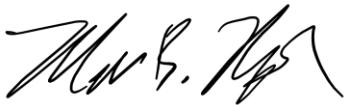
My name is Matt Novak and I have been representing small cities in Southwest Minnesota for the past 8 years. My office currently represents several cities on both criminal and civil matters, and we are active in several of the Southwestern counties in the Minnesota.

At this time, I would be willing and able to serve as your attorney in civil matters only. My understanding is that your city is not currently prosecuting your own criminal matters, and if that were to change I would be open to a discussion about that representation as well.

I charge all of my civil city cases at an hourly rate, billed in tenths of an hour. My regular city rate for 2025 will be \$120.00 per hour.

If you have any questions or would like any additional information, I am happy to provide that. My experience representing cities has provided some of my most rewarding cases, and I look forward to the opportunity to serve your community.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Novak", written in a cursive style.

Matt Novak

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
 Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St Edward Church Previous Gambling Permit Number: X-42015-24-019
 Minnesota Tax ID Number, if any: 8369525 Federal Employer ID Number (FEIN), if any: 41-0712198
 Mailing Address: 408 N Washington
 City: Minneota State: MN Zip: 56264 County: Lyon
 Name of Chief Executive Officer (CEO): Fr Todd Petersen
 CEO Daytime Phone: 507-872-6346 CEO Email: cbuyssgoodteacher@aol.com
(permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Minneota American Legion
 Physical Address (do not use P.O. box): 208 N Jefferson St, Minneota, MN
 Check one:
 City: Minneota Zip: 56264 County: Lyon
 Township: _____ Zip: _____ County: _____
 Date(s) of activity (for raffles, indicate the date of the drawing): Feb 1, 2025

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: CITY OF MINNEOTA

Signature of City Personnel:
Bessie Gutter

Title: Clerk Date: 12/30/24

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *[Signature]* Date: 12-27-24
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr Todd J Petersen

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

City of Minneota
129 E 1st St
Minneota, MN 56264
December 11, 2024

To whom it may concern,

I am writing this letter today due to my family and I's safety as citizens of Minneota. In the last month I have encountered 5 near misses at the intersection of N Madison street and E Second street (Bauer Automotive intersection) due to people blowing through the yield sign. It does not matter what time of day but it happens all too often whether it is someone not paying attention fully and just runs the yield sign or if it is someone slowly creeping out due to vehicles parked on the street at all times because they are waiting to be serviced. For my safety and I believe for the safety of all drivers in town I would like to see a simple fix of stop signs to replace the yield signs at this intersection. I believe the simple addition of stop signs would greatly improve this intersection. In my personal opinion being the intersection is so blind and all drivers treat yield signs differently whether they kind of yield to them or actually truly yield to them and pay attention a stop sign can change this intersection greatly because all drivers treat a stop sign equally due to the fact they actually mean stop and if you don't you're in trouble. I know there are still bad drivers out there that are all too distracted and can still cause accidents but I believe simply forcing these drivers to stop and pay attention can greatly improve the safety of our streets in Minneota. I hope you take this concern into consideration and can make this change soon not just for my safety but for everyone's safety. Thank you for taking the time to read this letter. It is greatly appreciated to be heard.

Care of City Admin/
Chief of Police



Resident Request for Street Sign

Sign Request Detail

Full Name: Unknown
Last First

Resident Address: Unknown
Street Address Apartment/Unit #

Mailing Address: Unknown
Street Address - PO BOX (If different than service address)

Home Phone: Unknown Alternate Phone: _____

Type of Request: (circle one)

Addition

Change

Repair

Remove

Reason for Request: (Please print clearly and explain in detail the reason for your request)

Change out the yield signs at 2nd Street and Madison to stop signs. Dangerous intersection with challenged sight pictures.

Signature: Robert Vidulich
for the unknown applicant

Date: 16 Dec 24


For City office Use Only:

Agenda Item #: _____ Date: _____ Council Response: _____

Comments: _____

RE: Council report for Jan 2025



Bill Bolt
To  Robert Vidoloff

We have had accidents and numerous near misses at this location. A stop sign would help prevent accidents and make enforcement easier.

Bill Bolt

Bill Bolt
Chief of Police
Minneota Police Department
129 E 1st Street
Minneota, Minnesota 56264
Cell: 507-360-7864
<https://www.facebook.com/Minneota/>
<https://minneota.com/>
<https://www.nixle.com/>

From: Robert Vidoloff <Robert.Vidoloff@ci.minneota.mn.us>
Sent: Monday, January 6, 2025 3:26 PM
To: Bill Bolt <Bill.Bolt@ci.minneota.mn.us>
Subject: RE: Council report for Jan 2025

This month's meeting has an anonymous request from a resident.
Seems valid to me.

Your thoughts?

Vr

Rob Vidoloff
Phone 507-872-6144
robert.vidoloff@ci.minneota.mn.us
S.P.Q.R